Name of Committee: \_ 1stVice President\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Members (Present): N/A

Chair/Co-chair of Committee: \_\_\_N/A\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: June 8, 2015\_\_\_\_\_\_\_\_\_\_

Note Taker: \_\_\_N/A\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Subject of Meeting: \_Report of 1st Vice President\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Report: (include supporting materials, budgets, motions, requests, etc.)

**Service Projects**

None.

**Risk Management**

No updates.

**Coffee Break Topics**

None.

**Technology**

None.

**Action Items/Tasks:**

1. The chapter retreat is scheduled for August 8, 2015 at Augusta Technical College, Building 600 from 8:30am – 3:30pm. The biennium retreat coordinator is Lureila Hardy. The cost per soror is $25.00.

Budget (based off 50 ppl) - $1,250

Location $400.00

Meals $500.00

Take-away $250.00

Materials & Misc. $100.00

Request the chapter add $100.00 for session materials to ensure reimbursements can be covered.

Tentative Outline:

8:30 am – Registration

8:45 am – Chaplain

9:00 am – 9:55am

10:05am – 11:00 am

11:10 am – 12:05 pm

12:05pm – Lunch options

12:15 Lunch (option 1)

Lunch Keynote (option 2)

Lunch Facilitator for Expressions/Conversation./Encouragement (option 3)

Lunch News from National; Idea session (option 4)

Option 5

1:00 – 1:50

2:00 – 2:50

Option 6

1:00 – 3:00 Roundtable (presenters for specific topics 30 min. each)

3:00 Culmination (stress manager; remarks, presentation to participants; evaluation)

Format:

Sorors will be given a schedule to follow to rotate between the morning sessions and the afternoon sessions (option 5).

Sorors will be given a schedule to follow to rotate between the morning sessions and participate in a roundtable for the afternoon session (option 6).

Policy and procedure should be a common thread of all sessions.

-Topics are being developed. They will focus on the business of Delta at the chapter level. If you are interested in helping, please let me know.

**Recommendations:**

1. $150.00 for retreat session materials to ensure reimbursements can be covered. The more people coming adds income but also equivalent expenses.
2. Recommend a sisterhood bonding activity (pay on your own) Friday night at a local venue.

Signature of Committee Chair: \_Kim W. Gaines\_\_