**Technology**

Name of Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Members (Present):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Webmistress: Ebony B. Hicks

Chair/Co-chair of Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2/5/15

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note Taker: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Technology updates

Subject of Meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Report: (include supporting materials, budgets, motions, requests, etc.)

**CALENDAR**

-Chapter Newsletter: deadline for submission of pics and articles was 1/20/15; guidelines were emailed on 12/28/14 --No submittals were received

--the 30 minute workshop on navigating the website and social media has been postponed due to Founders Day Activities

--still need chairs to check their events on websites for accuracy and needed updates (i.e.TBD, TBA)

**WEBSITE**

-Added Forms page to website (hold Committee Report template, DOTY Nomination Form, Budget Form)

-Added Minutes and Committee Reports page

-Added Several events (DDAC, GO RED, State Cluster)

-Added “13 Days of Delta Holidays” the Movie to website

-still working on protocols and procedures for social media and technology; read newly revised DIG

-Added Compliance Clause to all web pages and audited site based on new DIG

-New DIG prohibits pics and bios on all members of chapter (public and private)

--Submitted prices for overhead projector for chapter via budget -Created a handout or easy guide with deadlines and rules to assist with compliance (pending approval) -Suggested that Committee Chairs assign a Recorder in mtgs to record and complete the monthly reports because reports aren’t being turned in by deadlines. Chairs need to review reports beforehand and then submit to TC

**Action Recommended:**

-Increase Technology Budget to acquire overhead projector, laptop and accessories for AAC

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Ebony B. Hicks (webmistress)

Signature of Committee Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_